

PRIVACY POLICY

31.08.2020 r.

PERSONAL DATA ADMINISTRATOR

The administrator of personal data to the extent and for the purpose necessary to provide services is OMEC Sp. z o.o. with headquarters in Warsaw, address: ul. Zeusa 41, 01-497 Warszawa, entered into the register of entrepreneurs kept by the District Court for the capital city of Warsaw, 13th Commercial Division of the National Court Register under the number KRS 0000334568, with share capital in the amount of PLN 70,400.00, with NIP number : 813-359-60-13, hereinafter "OMEC" or "Administrator".

SERVICE ADMINISTRATION

OMEC is the administrator of the omec.pl website, hereinafter referred to as the "Website", and all activities related to the functioning of the Website are undertaken by OMEC's own units, i.e. persons performing the function of network administrator and website administrator. OMEC also cooperates with few subcontractors in the field of improving the functionality of the Website and in the field of marketing - GoogleAdwords and GoogleAnalytics (cooperation is in accordance with the law, in particular with the Regulation of the European Parliament and of the Council (EU) 2016/679 of April 27, 2016 on protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46 / EC (General Data Protection Regulation) (Journal of Laws of the EU. No. of 2016 No. 119, p. 1) , hereinafter "GDPR").

DATA PROCESSING

Depending on the method of obtaining Personal Data, the legal basis for the processing of personal data by OMEC may be different. The administrator may process data on the following legal grounds and for the following purposes:

1) Art. 6 sec. 1 lit. f GDPR - The legitimate interest of the Administrator, which will be the legal basis for the Processing of Personal Data for the data of persons contacting OMEC by electronic means, by phone or by mail (including by exchanging business cards). The

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purpose of data processing is then only communication and the necessity to handle the case related to the correspondence or contact. The legitimate interest of the Administrator will also be the legal basis for the Processing of Personal Data of persons against whom the Administrator will have claims under court proceedings. The purpose of data processing is then the necessity to pursue a claim by OMEC.

2) Art. 6 sec. 1 lit. b GDPR - In connection with the conclusion of the contract for the provision of services by OMEC, the Administrator will process the Personal Data necessary for the performance of the contract to which the data subject is a party. The purpose of data processing is the performance of the contract.

3) Art. 6 sec. 1 lit. c GDPR - OMEC will process Personal Data in the event that the processing is necessary to fulfill the legal obligation incumbent on the Administrator. This will include persons employed at OMEC, in relation to whom the applicable law regulates the processing of personal data in connection with employment. The law obliging the Administrator to process personal data may also result from other legal provisions, e.g. tax regulations. The purpose of data processing is then the fulfillment of the legal obligation resulting from applicable law.

4) Art. 6 sec. 1 lit. a GDPR - OMEC may process Personal Data on the basis of granted consent. This applies to people participating in the recruitment process conducted by the Administrator. The purpose of processing personal data is then the recruitment process.

The administrator processes personal data in accordance with the law, collects them for specified, lawful purposes and does not subject them to further processing incompatible with these purposes. Personal data is collected only in an adequate, necessary scope in relation to the purposes for which they are processed. The administrator does not process special categories of personal data.

The administrator makes every effort to protect the personal data of customers and users against unauthorized access to them by third parties and in this respect applies organizational and technical security measures at a high level.

The administrator does not disclose personal data to any unauthorized recipients in accordance with the mandatory provisions of law in this regard. The administrator may entrust another entity, by means of an agreement concluded in writing, with the processing of personal data on behalf of the Administrator. Data may be made available only to entities authorized to receive them under the mandatory provisions of law.

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DATA RECIPIENTS

Personal data may be disclosed:

- a) entities from our capital group;
- b) our partners, i.e. companies with whom we cooperate by combining products or services;
- c) public authorities and entities performing public tasks or acting on behalf of public authorities, to the extent and purposes resulting from legal provisions;
- d) our subcontractors (processors), e.g. franchisees and entities providing accounting, IT, legal, consulting services, marketing agencies, etc.

GDPR INFORMATION OBLIGATION

As the Administrator, OMEC informs that:

- a) personal data are processed for one of the purposes set out above, i.e. related to the implementation of the statutory activity of the Company, as well as in connection with the implementation of contractual obligations, in order to fulfill the legal obligation as well as to handle the recruitment process in which a given person participates; personal data may be processed for marketing purposes and in order to receive commercial information from OMEC or OMEC's partners (applicable only when consent has been given to provide personal data);
- b) providing personal data is voluntary, but necessary for the proper implementation of OMEC's obligations, e.g. for the use of the omec.pl Website, handling the recruitment process or performance of contractual obligations;
- c) consent to the processing of personal data for marketing purposes and in order to receive commercial information from OMEC is voluntary;
- d) consent to the disclosure of personal data for marketing purposes to sponsors and partners of Conferences organized by OMEC is voluntary;
- e) all people have right to access their personal data, rectify it, delete it, limit processing and the right to object to processing, as well as the right to transfer data;
- f) in the event of consent to the processing of personal data for marketing purposes and / or receiving commercial information from OMEC, the person to whom the personal data relates has the right to withdraw consent at any time without affecting the lawfulness of the processing;

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- g) the provided personal data will be processed depending on the type of data pursuant to art. 6 sec. 1 point a GDPR, art. 6 sec. 1 point b of the GDPR and pursuant to art. 6 sec. 1 point f GDPR;
- h) The administrator stores personal data for the period necessary to perform the assumed obligations, i.e. for the period necessary to perform the contract, handle the recruitment process and for the time specified in applicable law and no longer than it is necessary for the purposes of legitimate interests carried out by the Administrator or by a third party, i.e., inter alia, to pursue claims for the business. For the purposes for which the data subject has consented to the processing of his personal data, the data is stored until the consent is withdrawn;
- i) based on the provided personal data of persons, OMEC will not make automated decisions, including decisions resulting from profiling within the meaning of the GDPR;
- j) personal data may be transferred to a third country. In this case, the Administrator is obliged to ensure adequate protection in the country of the data recipient by:
- concluding an agreement taking into account the Standard Contractual Clauses of the European Commission (concerning the transfer of data to data processors), or
 - certification and compliance of the data recipient with the EU-US Privacy Shield for data processing in the US, or
 - effectively concluded Binding Corporate Rules (BCR), and in any case maintaining these contractual obligations or certification by data recipients located outside the EEA throughout the processing;
- k) the data subject has the right to lodge a complaint with the Office for Personal Data Protection if the processing of personal data violates the provisions of the GDPR

COOKIES

Cookies are files that ensure the storage of information or access to information already stored in the end user's telecommunications end device during or after visiting websites, including websites. Some functionalities on the websites will not work if the user does not consent to the installation of cookies.

The web browser may store cookies on the computer disk. The cookie files contain information necessary for the proper functioning of the Website. The content of cookies does not allow the identification of the user.

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Cookies are not used to process or store personal data of the Website users.

OMEC stores cookies on users' computers for the purpose

- a) proper adjustment of the Website to the needs of users,
- b) remembering preferences and individual user settings,
- c) creating Website viewing statistics.

The user has the option of configuring the web browser to completely or partially disable the storage of cookies on the computer's hard drive. The effect of the change may be the loss of the use of some of the Website's functionalities. The cookie mechanism does not allow the collection of any personal data or any confidential information from the user's device. Cookies of external entities with which OMEC cooperates, enable external companies to store information on the number of visits and user behavior on websites. The purpose of storing and accessing this information is to collect data about website traffic. They are not personal data. In the case of this Website, access to data is provided by Google Inc. (through the use of Google Analytics functionalities for statistical purposes) and social networking sites such as: Facebook or Twitter (through the presence of plug-ins on websites that enable content sharing).

The Website may contain buttons, tools or content pointing to third-party services, including: plug-ins of social networks (Facebook, Twitter or Google+, LinkedIn), maps (Google Maps), videos (Youtube). Using these applications may result in sending information about users to the above-mentioned external entities. The data is also used for advertising purposes (remarketing activities) to adjust the advertising message to the preferences of users, also in advertisements broadcast by external partners. Such information is anonymous and does not contain any personal information.

Based on the information obtained on the Website, OMEC may prepare collective statistical summaries that can be made available to third parties. However, such statements do not contain any personal data allowing for the identification of individual users.

CHANGE BROWSER SETTINGS

The Website User may at any time change their cookie settings, specifying the conditions for their storage and access to the user's device via cookies. The user can change the settings using the web browser settings or by using the service configuration.

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Detailed information on the possibilities and methods of handling cookies is available in individual browsers:

- a) Microsoft Edge
- a) Google Chrome
- b) Firefox Mozilla
- c) Opera
- d) Safari

OMEC informs that the above types of browsers have been indicated as examples. Due to the large variety of browsers used by users, there may be some differences in the way they are set. Usually, information on cookies can be found in the "Tools" or "Options" menu.

LINKS TO OTHER PAGES

The website contains links to other websites. OMEC cannot be held responsible for the privacy practices of these websites. OMEC recommends that you read the privacy policy in force there after switching to other websites. This privacy policy applies only to the www.omec.pl website.

CHANGES TO THE PRIVACY POLICY

In the event of a change in the privacy policy applicable on the Website, OMEC will post appropriate information on this subpage.

CONTACT

For additional information on this Privacy Policy and matters relating to the rules for the processing and protection of personal data at OMEC, please contact the above address or e-mail gdpr@omec.pl.

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